



CHANGING PERSONAL DETAILS

For security reasons the IFR cannot change any details via e-mail or by telephone. All details must be notified to the IFR office in writing

Changing Your Name

Please send us a **copy** of either, or as applicable: -

- a. Your marriage certificate
- b. A copy of your deed pole certificate

Any **copy** certificate(s) should be accompanied by a covering letter

Telephone Numbers and Home Address

It is the policy of this federation to request that all members give a home address and home telephone number for the IFR members' personal database for registration purposes (not for public register). Within one month of changing your home or business address please notify the IFR in writing of all new details.

This request is on all renewal application forms and on all original application forms. Where the therapist does not supply this information we will be left with no choice but to refuse IFR membership.

Telephone numbers for public referral are noted separately on all forms and databases.